Poly Accessibility Conformance Report VPAT® Version 2.4, Revised Section 508 and WCAG Editions

Name of product: Poly Studio Expansion Microphone

Version(s): Rev K

Publish date(s): July 2022

Product description: Optional external microphone accessory that extends the audio pickup of the Poly Studio USB, Poly Studio X50, and Poly Studio X70 devices to 360 degrees. Also enables users to mute the conference audio directly from the microphone.

Contact information (email): cvaa.vpat.support@poly.com

Notes: This is an optional product accessory for a video conferencing camera or codec system. The accessibility for the overall product is documented in the system or product VPAT. This VPAT covers only the limited scope of the expansion microphone hardware. There is no direct user interface for this product.

Evaluation methods used: Engineering tested the microphone with a Poly Studio USB camera and noted the applicable hardware functionality.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

| Standard/Guideline | Included in Report |
|--|--------------------|
| Web Content Accessibility Guidelines 2.0 | Level A (Yes) |
| | Level AA (Yes) |
| | Level AAA (No) |
| Web Content Accessibility Guidelines 2.1 | Level A (Yes) |
| | Level AA (Yes) |

| Standard/Guideline | Included in Report |
|---|--------------------|
| | Level AAA (No) |
| Revised Section 508 and Section 255 standards published January 18, 2017 and corrected January 22, 2018 | (Yes) |

Terms

The terms used in the conformance level information are defined as follows:

- Supports: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- Does Not Support: The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product. If the criterion does not apply, explain why. If an accessible alternative is used, describe it.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG 2.x Level AAA.

Web Content Accessibility Guidelines (WCAG 2.x)

Tables 1 and 2 also document conformance with Revised Section 508:

• Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the <u>WCAG 2.0 Conformance Requirements</u>.

Table 1: Success Criteria, Level A

Notes: Product is hardware only. For software functionality of other integrated components, see the appropriate product accessibility conformance report. This product is not an authoring tool.

| Criteria | Conformance Level | Remarks and Explanations |
|----------------------------------|---------------------------------|---|
| 1.1.1 Non-text Content (Level A) | Web: Partially Supports | Web: Alt-text or adjacent text for most images. |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.2.1 Audio-only and Video-only | Web: Not Applicable | Web: Videos on corporate website are decorative only. |
| (Prerecorded) (Level A) | Electronic Docs: Not Applicable | decorative only. |

| Criteria | Conformance Level | Remarks and Explanations |
|--|----------------------------|---|
| Also applies to: | | Electronic Docs: No audio-only or video-only |
| Revised Section 508 | | content. |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.2.2 Captions (Prerecorded) (Level A) | Web: Not Applicable | Web: Videos on corporate website are |
| Also applies to: | Electronic Docs: Partially | decorative only. |
| Revised Section 508 | Supports | Electronic Docs: Most video for legacy products have captions. |
| 501 (Web)(Software) | | · · |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.2.3 Audio Description or Media Alternative | Web: Not Applicable | Web: Videos on corporate website are |
| (Prerecorded) (Level A) | Electronic Docs: Does Not | decorative only. |
| Also applies to: | Support | Electronic Docs: No videos have an audio description available. |
| Revised Section 508 | | accompliant available. |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.3.1 Info and Relationships (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.3.2 Meaningful Sequence (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.3.3 Sensory Characteristics (Level A) | Web: Supports | Web: |

| Criteria | Conformance Level | Remarks and Explanations |
|----------------------------------|----------------------------|--|
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 1.4.1 Use of Color (Level A) | Web: Partially Supports | Web: Some underlined elements are used |
| Also applies to: | Electronic Docs: Supports | inconsistently between headings and link elements when all text is the same color. Some |
| Revised Section 508 | | links only use color to differentiate them from the |
| 501 (Web)(Software) | | surrounding text. |
| 504.2 (Authoring Tool) | | Electronic Docs: |
| 602.3 (Support Docs) | | |
| 1.4.2 Audio Control (Level A) | Web: Not Applicable | Web: No auto-played audio on web pages. |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.1.1 Keyboard (Level A) | Web: Partially Supports | Web: Pages contain a layer to indicate live chat |
| Also applies to: | Electronic Docs: Partially | with a representative, but the option is only available by clicking on a mouse. |
| Revised Section 508 | Supports | Some pages also contain dynamic information |
| 501 (Web)(Software) | | tiles that become blank when you tab through the page. You can only retrieve the tile information |
| 504.2 (Authoring Tool) | | by using the mouse. |
| 602.3 (Support Docs) | | Electronic Docs: Written documentation HTML publishing site provides status/toaster messages that can't be accessed or dismissed using a keyboard. |
| | | For video documentation, the BrightCove player doesn't allow keyboard selection of certain functions, such as captions. |
| 2.1.2 No Keyboard Trap (Level A) | Web: Partially Supports | Web: The search element in the header can only |
| Also applies to: | Electronic Docs: Partially | be exited using a mouse to click the Close button or by navigating to the corporate logo to go back |
| Revised Section 508 | Supports | to the home page. |

| Criteria | Conformance Level | Remarks and Explanations |
|--|------------------------------------|---|
| 501 (Web)(Software) | | Electronic Docs: Written documentation fully |
| 504.2 (Authoring Tool) | | supports. |
| 602.3 (Support Docs) | | For video documentation, users can launch the audio for videos using the keyboard, but the video player only launches the full BrightCove player when the user clicks on the thumbnail using a mouse. |
| 2.1.4 Character Key Shortcuts (Level A 2.1 only) | Web: Not Applicable | Web: Website doesn't provide content that natively involves keyboard shortcuts. |
| Also applies to: | Electronic Docs: Not Applicable | Electronic Docs: Electronic documentation |
| Revised Section 508 – Does not apply | | doesn't provide content that involves single- character keyboard shortcuts. |
| 2.2.1 Timing Adjustable (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: Written documentation HTML |
| Revised Section 508 | | publishing site provides status/toaster messages that use real-time status information for |
| 501 (Web)(Software) | | downloading PDF files, adding topics to a collection, etc. The toaster messages present a |
| 504.2 (Authoring Tool) | | timing bar, and the user can pause the timing bar |
| 602.3 (Support Docs) | | by hovering on the message dialog box. |
| 2.2.2 Pause, Stop, Hide (Level A) | Web: Does Not Support | Web: Decorative videos play on a continual loop |
| Also applies to: | Electronic Docs: Supports | and provide no mechanism to pause, stop, or hide the videos. |
| Revised Section 508 | | Electronic Docs: Written documentation HTML |
| 501 (Web)(Software) | | publishing site provides status/toaster messages that use real-time status information for |
| 504.2 (Authoring Tool) | | downloading PDF files, adding topics to a |
| 602.3 (Support Docs) | | collection, etc. The toaster messages present a timing bar, and the user can pause the timing bar by hovering on the message dialog box. |
| 2.3.1 Three Flashes or Below Threshold | Web: Supports | Web: |
| (Level A) | Electronic Docs: Supports | Electronic Docs: |
| Also applies to: | | |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.4.1 Bypass Blocks (Level A) | Web: Supports | Web: |

| Criteria | Conformance Level | Remarks and Explanations |
|--|---------------------------|--|
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) – Does not apply to non- web software | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) – Does not apply to non- web docs | | |
| 2.4.2 Page Titled (Level A) | Web: Partially Supports | Web: Most web pages include a title |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.4.3 Focus Order (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.4.4 Link Purpose (In Context) (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.5.1 Pointer Gestures (Level A 2.1 only) | Web: Not Applicable | Web: Web pages don't require multipoint |
| Also applies to: | Electronic Docs: Not | gestures. |
| Revised Section 508 – Does not apply | Applicable | Electronic Docs: Electronic content doesn't require multipoint gestures. |
| 2.5.2 Pointer Cancellation (Level A 2.1 only) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 – Does not apply | | |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|--|
| 2.5.3 Label in Name (Level A 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Partially Supports Electronic Docs: Supports | Web: Some web pages include a programmatic name for labeled elements. Electronic Docs: |
| 2.5.4 Motion Actuation (Level A 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Not Applicable Electronic Docs: Not Applicable | Web: Web pages don't require motion to use. Electronic Docs: Electronic content doesn't require motion to use. |
| 3.1.1 Language of Page (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 3.2.1 On Focus (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Partially Supports Electronic Docs: Supports | Web: Product information tiles are dynamic when you mouse over them, but they are blank when you tab through the page. You can only retrieve the tile information by using the mouse. Pages contain a layer to indicate live chat with a representative, but the option is only available by clicking on a mouse. Electronic Docs: |
| 3.2.2 On Input (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 3.3.1 Error Identification (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |

| Criteria | Conformance Level | Remarks and Explanations |
|--|----------------------------|--|
| 3.3.2 Labels or Instructions (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Partially | Electronic Docs: Written documentation fully |
| Revised Section 508 | Supports | supports. |
| 501 (Web)(Software) | | For video documentation, some elements on the BrightCove player do not have labels. |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 4.1.1 Parsing (Level A) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 4.1.2 Name, Role, Value (Level A) | Web: Partially Supports | Web: Most web pages use standard controls, but |
| Also applies to: | Electronic Docs: Supports | dynamic product information tiles can't be programmatically determined using a standard |
| Revised Section 508 | | screen reader. |
| 501 (Web)(Software) | | Electronic Docs: |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |

Table 2: Success Criteria, Level AA

Notes: Product is hardware only. For software functionality of other integrated components, see the appropriate product accessibility conformance report. This product is not an authoring tool.

| product to not an authorning tool. | | |
|------------------------------------|----------------------|--|
| Criteria | Conformance Level | Remarks and Explanations |
| 1.2.4 Captions (Live) (Level AA) | Web: Not Applicable | Web: Web content doesn't include live or |
| Also applies to: | Electronic Docs: Not | streaming content. |
| Revised Section 508 | Applicable | Electronic Docs: Electronic documentation doesn't provide live or streaming content. |
| 501 (Web)(Software) | | good t provide iive of outcoming content. |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|--|
| 1.2.5 Audio Description (Prerecorded) (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Does Not Support Electronic Docs: Does Not Support | Web: Videos on corporate website are decorative only and do not have an audio description available. Electronic Docs: No videos have an audio description available. |
| 1.3.4 Orientation (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 1.3.5 Identify Input Purpose (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Does Not Support Electronic Docs: Supports | Web: Forms on website do not include correct programmable labels for form fields. Electronic Docs: |
| 1.4.3 Contrast (Minimum) (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Partially Supports Electronic Docs: Partially Supports | Web: User can control contrast for corporate website using integrated AudioEye plug-in, a third-party AT option. Some HTML elements on other pages below color contrast ratio requirements. Electronic Docs: For written documentation, visited footer links below color contrast ratio requirements. Text and images meet color contrast ratio requirements where the product UI does, but images may be contingent on product UI itself being compliant. Video documentation captions are white text on a black background overlay. |
| 1.4.4 Resize text (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: Written documentation HTML publishing site is configured to move to the mobile view around 200% magnification, the layout changes, but the site retains functionality. |
| 1.4.5 Images of Text (Level AA) | Web: Partially Supports Electronic Docs: Supports | Web: Some page elements are images of text instead of live text. |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | | Electronic Docs: Some setup sheets contain images of text within larger graphics because it's essential to render them as text to preserve the logical reading order of the documentation. The images of text are included in the alt-text for the larger graphic. Setup sheets also contain images of localized text, but the English equivalents are live text. |
| 1.4.10 Reflow (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 1.4.11 Non-text Contrast (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 1.4.12 Text Spacing (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Partially Supports Electronic Docs: Supports | Web: User can control contrast for corporate website using integrated AudioEye plug-in, a third-party AT option. For other pages, line height conforms to 1.5x the font height, but letter spacing is not addressed. Electronic Docs: |
| 1.4.13 Content on Hover or Focus (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Does Not Support Electronic Docs: Does Not Support | Web: No mechanism to dismiss hover content without moving the mouse or changing the keyboard focus. Electronic Docs: No mechanism to dismiss hover content without moving the mouse or changing the keyboard focus. |
| 2.4.5 Multiple Ways (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) – Does not apply to non- web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non- web docs | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 2.4.6 Headings and Labels (Level AA) | Web: Supports | Web: |

| Criteria | Conformance Level | Remarks and Explanations |
|--|---------------------------|---|
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 2.4.7 Focus Visible (Level AA) | Web: Partially Supports | Web: Most elements show a focus indicator, but |
| Also applies to: | Electronic Docs: Supports | some focus indicators may not be readily visible. |
| Revised Section 508 | | Electronic Docs: |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 3.1.2 Language of Parts (Level AA) | Web: Not Applicable | Web: Web content only in English |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: PDF documents that include |
| Revised Section 508 | | live localized text are tagged with the appropriate language information. |
| 501 (Web)(Software) | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) | | |
| 3.2.3 Consistent Navigation (Level AA) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) – Does not apply to non- web software | | |
| 504.2 (Authoring Tool) | | |
| 602.3 (Support Docs) – Does not apply to non- web docs | | |
| 3.2.4 Consistent Identification (Level AA) | Web: Supports | Web: |
| Also applies to: | Electronic Docs: Supports | Electronic Docs: |
| Revised Section 508 | | |
| 501 (Web)(Software) – Does not apply to non- web software | | |
| 504.2 (Authoring Tool) | | |

| Criteria | Conformance Level | Remarks and Explanations |
|---|---|---|
| 602.3 (Support Docs) – Does not apply to non-web docs | | |
| 3.3.3 Error Suggestion (Level AA) Also applies to: Revised Section 508 | Web: Supports Electronic Docs: Supports | Web: Electronic Docs: |
| 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | | |
| 3.3.4 Error Prevention (Legal, Financial, Data) (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) | Web: Supports Electronic Docs: Not Applicable | Web: Electronic Docs: No legal, financial, or data transactions in documentation. |
| 4.1.3 Status Messages (Level AA 2.1 only) Also applies to: Revised Section 508 – Does not apply | Web: Does Not Support Electronic Docs: Partially Supports | Web: Website doesn't provide status messages. Electronic Docs: Written documentation HTML publishing site provides status/toaster messages that use role=alert for all messages, even if they are status messages and not true alerts. |

Table 3: Success Criteria, Level AAA

Notes: Not evaluated. Level AAA does not apply.

Revised Section 508 Report

Chapter 3: Functional Performance Criteria (FPC)

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|--|--------------------|---|
| 302.1 Without Vision | Supports | Product has a tactile button for muting and unmuting the audio for calls. Other functionality can be configured through the connected camera or video conferencing system settings. |
| 302.2 With Limited Vision | Supports | The LED on the expansion microphone provides redundant status information on the mute status of the call audio. The microphone's LED is generally located physically closer to the speaker due to the nature of the product. |
| 302.3 Without Perception of Color | Partially Supports | The mute/unmute LED on the expansion microphone only uses color (red for muted and green for unmuted), but the connected camera or video conferencing system provides additional visual status information. |
| 302.4 Without Hearing | Supports | Product is a microphone and does not require user hearing to operate. |
| 302.5 With Limited Hearing | Supports | Product is a microphone and does not require user hearing to operate. |
| 302.6 Without Speech | Supports | Product is a microphone accessory, but the additional functionality of the audio mute doesn't require user speech. The microphone also provides an additional 360-degree audio pick-up range for speech. |
| 302.7 With Limited Manipulation | Supports | Product provides an alternative option to the remote control for muting or unmuting the audio of a call. |
| 302.8 With Limited Reach and Strength | Supports | The 7.6 m (25 ft) connection cable provides additional options for users with limited reach to mute or unmute an audio call. The microphone also provides an additional 360-degree audio pick-up range, which extends the speaker location requirements from the integrated microphones in the connected camera or video conferencing system. |
| 302.9 With Limited Language, Cognitive, and Learning Abilities | Supports | Product provides a simple interface for muting and unmuting the audio of a call. The microphone also provides an additional 360-degree audio pick-up range, which enables users |

| Criteria | Conformance Level | Remarks and Explanations |
|----------|-------------------|--|
| | | to speak from other areas of the room than |
| | | directly at the camera or video conferencing |
| | | system. |

Chapter 4: Hardware

Notes:

| NOTES: | | |
|---|-------------------------------------|-------------------------------------|
| Criteria | Conformance Level | Remarks and Explanations |
| 402 Closed Functionality | Heading cell – no response required | Heading cell – no response required |
| 402.1 General | Heading cell – no response required | Heading cell – no response required |
| 402.2 Speech-Output Enabled | Heading cell – no response required | Heading cell – no response required |
| 402.2.1 Information Displayed On-Screen | Not Applicable | Not a closed functionality system. |
| 402.2.2 Transactional Outputs | Not Applicable | Not a closed functionality system. |
| 402.2.3 Speech Delivery Type and Coordination | Not Applicable | Not a closed functionality system. |
| 402.2.4 User Control | Not Applicable | Not a closed functionality system. |
| 402.2.5 Braille Instructions | Not Applicable | Not a closed functionality system. |
| 402.3 Volume | Heading cell – no response required | Heading cell – no response required |
| 402.3.1 Private Listening | Not Applicable | Not a closed functionality system. |
| 402.3.2 Non-private Listening | Not Applicable | Not a closed functionality system. |
| 402.4 Characters on Display Screens | Not Applicable | Not a closed functionality system. |
| 402.5 Characters on Variable Message Signs | Not Applicable | Not a closed functionality system. |
| 403 Biometrics | Heading cell – no response required | Heading cell – no response required |
| 403.1 General | Not Applicable | No biometrics present in product. |
| 404 Preservation of Information Provided for Accessibility | Heading cell – no response required | Heading cell – no response required |
| 404.1 General | Supports | |

| Criteria | Conformance Level | Remarks and Explanations |
|--|-------------------------------------|---|
| 405 Privacy | Heading cell – no response required | Heading cell – no response required |
| 405.1 General | Supports | |
| 406 Standard Connections | Heading cell – no response required | Heading cell – no response required |
| 406.1 General | Supports | Provided connector cable uses an RJ-11 jack |
| 407 Operable Parts | Heading cell – no response required | Heading cell – no response required |
| 407.2 Contrast | Supports | |
| 407.3 Input Controls | Heading cell – no response required | Heading cell – no response required |
| 407.3.1 Tactilely Discernible | Supports | |
| 407.3.2 Alphabetic Keys | Not Applicable | Not part of the design (no QWERTY keyboard). |
| 407.3.3 Numeric Keys | Not Applicable | Not part of the design (no numeric keypad). |
| 407.4 Key Repeat | Not Applicable | Not part of the design (no QWERTY keyboard). |
| 407.5 Timed Response | Not Applicable | Product doesn't include hardware timing constraints. For the conformance of the attached camera or video conferencing system, see the appropriate product VPAT. |
| 407.6 Operation | Supports | |
| 407.7 Tickets, Fare Cards, and Keycards | Not Applicable | Not part of the design. |
| 407.8 Reach Height and Depth | Heading cell – no response required | Heading cell – no response required |
| 407.8.1 Vertical Reference Plane | Not Applicable | Product is not stationary. |
| 407.8.1.1 Vertical Plane for Side Reach | Not Applicable | Product is not stationary. |
| 407.8.1.2 Vertical Plane for Forward Reach | Not Applicable | Product is not stationary. |
| 407.8.2 Side Reach | Not Applicable | Product is not stationary. |
| 407.8.2.1 Unobstructed Side Reach | Not Applicable | Product is not stationary. |
| 407.8.2.2 Obstructed Side Reach | Not Applicable | Product is not stationary. |

| Criteria | Conformance Level | Remarks and Explanations |
|--|-------------------------------------|---|
| 407.8.3 Forward Reach | Not Applicable | Product is not stationary. |
| 407.8.3.1 Unobstructed Forward Reach | Not Applicable | Product is not stationary. |
| 407.8.3.2 Obstructed Forward Reach | Not Applicable | Product is not stationary. |
| 407.8.3.2.1 Operable Part Height for ICT with Obstructed Forward Reach | Not Applicable | Product is not stationary. |
| 407.8.3.2.2 Knee and Toe Space under ICT with Obstructed Forward Reach | Not Applicable | Product is not stationary. |
| 408 Display Screens | Heading cell – no response required | Heading cell – no response required |
| 408.2 Visibility | Not Applicable | Product does not contain a screen. |
| 408.3 Flashing | Supports | LED does not flash or blink at greater than 3 Hz. |
| 409 Status Indicators | Heading cell – no response required | Heading cell – no response required |
| 409.1 General | Not Applicable | Product contains only mute/unmute LED status indicators, and there is no speaker present in the expansion microphone product. Audible signals that accompany the mute/unmute functionality are governed by the attached camera or video conferencing system. For the conformance of the attached camera or video conferencing system, see the appropriate product VPAT. |
| 410 Color Coding | Heading cell – no response required | Heading cell – no response required |
| 410.1 General | Partially Supports | The mute/unmute LED on the expansion microphone only uses color (red for muted and green for unmuted), but the connected camera or video conferencing system provides additional visual status information. |
| 411 Audible Signals | Heading cell – no response required | Heading cell – no response required |
| 411.1 General | Not Applicable | |
| 412 ICT with Two-Way Voice Communication | Heading cell – no response required | Heading cell – no response required |

| Criteria | Conformance Level | Remarks and Explanations |
|--|-------------------------------------|--|
| 412.2 Volume Gain | Heading cell – no response required | Heading cell – no response required |
| 412.2.1 Volume Gain for Wireline Telephones | Not Applicable | Product does not provide two-way voice communication. |
| 412.2.2 Volume Gain for Non-Wireline ICT | Not Applicable | Product does not provide two-way voice communication. |
| 412.3 Interference Reduction and Magnetic Coupling | Heading cell – no response required | Heading cell – no response required |
| 412.3.1 Wireless Handsets | Not Applicable | Product does not provide two-way voice communication. |
| 412.3.2 Wireline Handsets | Not Applicable | Product does not provide two-way voice communication. |
| 412.4 Digital Encoding of Speech | Not Applicable | Product does not provide two-way voice communication. |
| 412.5 Real-Time Text Functionality | Reserved for future | Reserved for future. |
| 412.6 Caller ID | Not Applicable | Product does not provide two-way voice communication. |
| 412.7 Video Communication | Not Applicable | Product does not provide two-way voice communication. |
| 412.8 Legacy TTY Support | Heading cell – no response required | Heading cell – no response required |
| 412.8.1 TTY Connectability | Not Applicable | Product does not provide two-way voice communication. |
| 412.8.2 Voice and Hearing Carry Over | Not Applicable | Product does not provide two-way voice communication. |
| 412.8.3 Signal Compatibility | Not Applicable | Product does not provide two-way voice communication. |
| 412.8.4 Voice Mail and Other Messaging Systems | Not Applicable | Product does not provide two-way voice communication. |
| 413 Closed Caption Processing Technologies | Heading cell – no response required | Heading cell – no response required |
| 413.1.1 Decoding and Display of Closed Captions | Not Applicable | Product does not process synchronized audio and video. For the conformance of the attached |

| Criteria | Conformance Level | Remarks and Explanations |
|--|-------------------------------------|---|
| | | video conferencing system, see the appropriate product VPAT. |
| 413.1.2 Pass-Through of Closed Caption Data | Not Applicable | Product does not process synchronized audio and video. For the conformance of the attached video conferencing system, see the appropriate product VPAT. |
| 414 Audio Description Processing Technologies | Heading cell – no response required | Heading cell – no response required |
| 414.1.1 Digital Television Tuners | Not Applicable | Not part a digital television tuner. |
| 414.1.2 Other ICT | Not Applicable | Product does not process synchronized audio and video. For the conformance of the attached video conferencing system, see the appropriate product VPAT. |
| 415 User Controls for Captions and Audio Descriptions | Heading cell – no response required | Heading cell – no response required |
| 415.1.1 Caption Controls | Not Applicable | Product does not process synchronized audio and video. For the conformance of the attached video conferencing system, see the appropriate product VPAT. |
| 415.1.2 Audio Description Controls | Not Applicable | Product does not process synchronized audio and video. For the conformance of the attached video conferencing system, see the appropriate product VPAT. |

Chapter 5: Software

Notes: Product is hardware only. For software functionality of other integrated components, see the appropriate product accessibility conformance report. This product is not an authoring tool.

Chapter 6: Support Documentation and Services

Notes:

| Criteria | Conformance Level | Remarks and Explanations |
|-------------|-------------------------------------|-------------------------------------|
| 601.1 Scope | Heading cell – no response required | Heading cell – no response required |

| Criteria | Conformance Level | Remarks and Explanations |
|--|-------------------------------------|---|
| 602 Support Documentation | Heading cell – no response required | Heading cell – no response required |
| 602.2 Accessibility and Compatibility Features | Supports | The Poly Studio USB Video Bar User Guide contains sections specific to accessibility information for users with disabilities. |
| 602.3 Electronic Support Documentation | See WCAG 2.x section | See information in WCAG 2.x section. |
| 602.4 Alternate Formats for Non-Electronic Support Documentation | Supports | Product documentation is available in a screen reader format. Other formats may be made available on request. Contact accessibility@poly.com . |
| 603 Support Services | Heading cell – no response required | Heading cell – no response required |
| 603.2 Information on Accessibility and Compatibility Features | Supports | Poly provides information on the required topics upon request. Contact accessibility@poly.com. |
| 603.3 Accommodation of Communication Needs | Supports | Global Support provides support services to individuals with disabilities in the following ways: (1) the Web for hearing impaired, (2) the phone for site impaired or individuals using speech devices. The hearing-impaired individual has access to opening a service ticket via the web and communicating about the issue via the web, as well as taking advantage of Poly's knowledge base articles, documentation or community forums, depending on the products used. Individuals can make contact by email via accessibility@poly.com. |

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